

**Waste Ban Compliance Plan**

## Attachment G

*In accordance with 310 CMR 19.017, this form is to be submitted to the appropriate MassDEP Regional Office by April 1, 2006. Failure to submit a Waste Ban Compliance Plan could lead to enforcement action against the facility.*

**Part A: General Information****1. Facility Information**

Facility Name:	Street Address:
City, State, ZIP:	
Telephone Number:	Contact Name, Title:
Facility Type (check one): <input type="checkbox"/> Transfer/handling facility <input type="checkbox"/> Landfill <input type="checkbox"/> Solid waste combustor <input type="checkbox"/> Construction and Demolition Processing Facility	

**2. Owner Information**

Owner Name:	Street Address:
City, State, ZIP:	Contact Name, Title:
Telephone Number:	

**3. Operator Information**

Operator Name:	Street Address:
City, State, ZIP:	Contact Name, Title:
Telephone Number:	



# Waste Ban Compliance Plan

## Part B: General Requirements

### 1. Application Requirements

- All solid waste transfer and handling facilities permitted at 50 tons per day or greater **without** an existing waste ban compliance plan should submit a BWP SW 07 Form;
- All solid waste transfer and handling facilities permitted at 50 tons per day or greater **with** an existing waste ban compliance plan should submit a BWP SW 21 Form;
- Solid waste landfills should submit a BWP SW 22 Form;
- Solid waste incinerators should submit a BWP SW 21 Form; and
- Any solid waste transfer and handling facility permitted at less than 50 tons per day that will undergo construction as a result of implementing its waste ban compliance plan should submit a BWP SW 21 Form.
- Transfer and handling facilities permitted at less than 50 tons per day and **not** undergoing construction as a result of implementing their waste ban compliance plans are not required to submit a permit modification form and should submit their compliance plans with a cover letter. These plans will be reviewed in accordance with 310 CMR 19.039(6) and will be presumptively approved 45 days after receipt unless MassDEP contacts the facility.

Contact the Service Center at the appropriate MassDEP Regional Office for an application kit.

**Check which permit application (if any) has been submitted with this compliance plan.**

<input type="checkbox"/>	BWP SW 07	Modification of a Large Handling Facility (50 tons per day or more)
<input type="checkbox"/>	BWP SW 22	Landfills – Minor Modifications
<input type="checkbox"/>	BWP SW 21	Modification of a Small Handling Facility (less than 50 tons per day) <i>Incinerators also submit this form</i>
<input type="checkbox"/>	None	Alternative Review Process (310 CMR 19.039(6)) <i>Small handling facilities only</i>

### 2. Training

**How will requirements of waste ban compliance plan be communicated to relevant staff? Check all boxes that apply.**

- |   |   |
|---|---|
| <input type="checkbox"/> Will conduct annual waste ban training to staff. | <input type="checkbox"/> Distribute compliance plan to staff. |
| <input type="checkbox"/> Discussion at regularly scheduled meetings.      | <input type="checkbox"/> Other _____                          |
- \_\_\_\_\_

### 3. Signage

Please attach photographs, or 8.5" X 11" specification sheet, of signs posted or to be posted at facility entrance and waste receiving areas that inform users of the prohibition against disposal, or transfer for disposal, of asphalt pavement, brick, concrete, cathode ray tubes, glass containers, lead batteries, leaves and yard waste, metal, metal containers, recyclable paper, single polymer plastics (narrow-neck plastic containers), white goods, whole tires at landfills and wood at landfills. ( See Attachment F of the Guidance Document for sample signage)

Signs were posted on \_\_\_\_\_ (date). Signs will be posted on \_\_\_\_\_ (date)



## Waste Ban Compliance Plan

### Part C: Ongoing Waste Stream Monitoring

#### 1. Detection

How will the facility screen all incoming loads for unacceptable quantities of restricted materials? See Guidance Document Section IV – “Ongoing Waste Stream Monitoring” for description and Section V-D for definition of unacceptable quantities.

**Please check all that apply:**

- ☐ Staff will look for banned materials as waste is dumped by truck.
- ☐ Staff will look for banned materials by observing and communicating with residents disposing of waste in designated areas.
- ☐ Staff will look for banned materials as waste is handled by facility personnel operating heavy equipment (i.e., a bulldozer, front end loader).
- ☐ Other \_\_\_\_\_

#### 2. Record

##### Keeping

Pursuant to 310 CMR 19.017 (5), the facility operator will record and maintain the following information on all loads discovered through ongoing monitoring to contain banned material above allowable limits delivered in vehicles or containers with a capacity greater than 5 (five) cubic yards (*See Attachment A of the Guidance Document for suggested format*):

- Date of inspection;
- Origin of waste (if known);
- Quantity of restricted materials discovered;
- Hauler and truck number;
- Disposition of restricted materials; and
- Documentation of communication follow-up with haulers and/or generators connected with failed loads, as described in the Guidance Document, Section VI.

**Please check:**

- ☐ Attached is an example of facility’s Ongoing Monitoring Recording Sheet
- ☐ Facility Operator will record this information on the attached Ongoing Monitoring Recording Sheet
- ☐ Facility does not accept loads in vehicles or containers with a capacity greater than 5 (five) cubic yards

**Waste Ban Compliance Plan****Part D: Comprehensive Load Inspections**

**Please note: If the facility serves drive-in residential customers only (no private or commercial haulers), it is not required to conduct comprehensive load inspections. Please proceed to Part E: Failed Load Follow-Up.**

Facilities should conduct a minimum number of comprehensive load inspections per month as indicated on the following Inspection Frequency Chart :

**Please check which comprehensive load inspection option will be employed:**

☐ Option A

☐ Option B

**Please check the appropriate box on the chart below based on the facility's permitted size.**

**Inspection Frequency Chart**

	<b>Facility Size in Permitted Tons per day</b>	<b>Option A: The contents of at least 5 bags are opened and inspected. Minimum Number of Vehicles to Inspect per Month (vehicles must have capacity of greater than 5 cubic yards)</b>	<b>Option B: The facility opts NOT to open bags. Minimum Number of Vehicles to Inspect per Month (vehicles must have capacity of greater than 5 cubic yards)</b>
<input type="checkbox"/>	Municipal transfer station with no private haulers or commercial users	0	0
<input type="checkbox"/>	1-99	2	4
<input type="checkbox"/>	100-299	4	8
<input type="checkbox"/>	300-499	6	12
<input type="checkbox"/>	500-999	8	16
<input type="checkbox"/>	1000 +	10	20

**2. Load Selection**

The proposed method of selecting vehicles for inspection should be random. Please refer to the Guidance Document, Section V–A, B for description. **Please describe below how loads will be randomly selected for comprehensive inspections:**



## Waste Ban Compliance Plan

### 3. Inspection Procedure

See Guidance Document, Section V-C, D for a description of inspection procedures. **Please describe below how the facility will conduct its comprehensive load inspections for all banned materials. Include information on which personnel are involved and what kinds of equipment will be used:**

Personnel:

Equipment:

Procedure:



## Waste Ban Compliance Plan

### 4. Record Keeping

Pursuant to 310 CMR 19.017 (5) the facility operator will record and maintain the following information on comprehensive load inspection activities. *See Attachment B of the Guidance Document for suggested format.*

- Date of inspection
- Origin of waste (if known)
- Quantity of restricted materials discovered
- Hauler and truck number
- Disposition of waste
- Documentation of communication follow-up with haulers and/or generators connected with failed loads, as described in the Guidance Document, Section VI.

**Please check:**

- ☐ Attached is an example of facility's inspection recording sheet
- ☐ Facility operator will record this information on the attached sheet

## Part E: Failed Load Follow-Up

### I. Communication

Please refer to the Guidance Document, Section VI-A for a description of communication procedures.

- **WASTE SOURCE – COMMERCIAL/PRIVATE HAULER**

**Please provide a sample letter that will be sent to any hauler that delivers a failed load to the facility, describing which material(s) caused the failure, and encouraging the hauler to work with its customers to separate their trash.**

**Accompanying this letter should be a MassDEP Fact Sheet explaining the waste bans. *Refer to the Guidance Document, Attachment C, for suggested language, and Attachment D for the fact sheet.***

- **WASTE SOURCE – MUNICIPALLY-RUN OR CONTRACTED COLLECTION**

**Please provide a sample letter that will be sent to any municipality from which unacceptable quantities of banned material was received, describing the materials and encouraging the community to contact MassDEP for technical assistance.**

**Accompanying this letter should be a MassDEP Fact Sheet explaining the waste bans. *See Attachment E for suggested language and Attachment D for the fact sheet.***

- **WASTE SOURCE –WASTE DELIVERED IN VEHICLES WITH A CAPACITY OF 5 CUBIC YARDS OR LESS**

**How will the facility inform individuals identified through ongoing monitoring that are not separating banned material from their solid waste? (check all that apply)**

- ☐ Verbally inform the individual about the waste bans and that the facility is not allowed to mix restricted materials with solid waste
- ☐ Give the individual the MassDEP Waste Ban Fact Sheet or similar written material
- ☐ Direct the individual to the facility's recycling and/or composting area
- ☐ Give the individual a recycling brochure
- ☐ Other \_\_\_\_\_
- ☐ N/A - The facility does not service individuals delivering waste in small vehicles



## Waste Ban Compliance Plan

### 2. Failed Load Disposition

- ☐ When a failed load is identified, the facility will adhere to the procedures outlined below:
- Reject or reload if there are substantial quantities of recoverable materials in the load and there are reasonable outlets for the material, or
  - Accept, separate, and recycle material(s) causing the load to fail.
  - For asphalt pavement, brick, concrete, metal and/or wood, transfer to a facility that has an approved waste ban compliance plan that includes diversion of these materials for recycling or reuse, or can demonstrate that they will not accept restricted material for disposal, or further transfer for disposal.
  - As a last resort, dispose (or transfer for disposal), when the waste cannot be recycled, rejected or reloaded because reloading the waste would endanger workers or substantially disrupt facility operations. The facility operator's rationale for disposing a failed load must be recorded and retained in facility's operating logs.
- ☐ Other (please describe)

### 3. Materials Management

On an average day, how will the facility manage these materials starting July 1, 2006?

	Reject/Reload	Accept/Separate	Transfer for Recycle/Reuse	Dispose
Lead Batteries	<input type="checkbox"/>	<input type="checkbox"/>		
White Goods	<input type="checkbox"/>	<input type="checkbox"/>		
Whole Tires (at landfills)	<input type="checkbox"/>	<input type="checkbox"/>		
CRTs	<input type="checkbox"/>	<input type="checkbox"/>		
Glass Containers	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Metal Containers	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Single-Resin Plastic Containers	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Recyclable Paper	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Leaves	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Yard waste	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Asphalt Pavement, Brick and/or Concrete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Metal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wood	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



## Waste Ban Compliance Plan

### Comments

### Materials Management (con't)

#### Please describe how materials will be handled for recycling:

- ☐ Individuals place materials in designated areas
- ☐ Materials will be manually and/or mechanically separated by facility
- ☐ Other: \_\_\_\_\_

#### Under which conditions will the facility dispose of restricted materials other than lead batteries, white goods, CRTs, and whole tires at landfills?

- ☐ Worker safety
- ☐ Operational considerations
- ☐ Materials not recoverable
- ☐ Other: \_\_\_\_\_

### Compliance Plan Checklist

#### Are the following items attached?

- ☐ Sample signage
- ☐ Comprehensive Inspection Reporting Sheet
- ☐ Ongoing Monitoring Reporting Sheet
- ☐ Sample letter to haulers
- ☐ Sample letter to contract municipality
- ☐ Permit modification application, if necessary
- ☐ Cover letter from facilities being reviewed in accordance with the Presumptive Approval Process

#### ☐ Is the certification below signed?





## Waste Ban Compliance Plan

### Certification

I hereby certify that I have personally examined the foregoing and am familiar with the information contained in this document and all attachments and, that based on my inquiry of those individuals immediately responsible for obtaining this information, I believe that the information is true, accurate and complete. I am fully authorized to make this attestation on behalf of this facility and am aware that there are significant penalties for submitting false information, including possible fines and imprisonment.

I also understand that adherence to this Waste Ban Compliance Plan constitutes compliance with the provisions of 310 CMR 19.017. I am aware that if the facility is found to be in non-compliance, MassDEP enforcement actions may be taken, including written notices of non-compliance, consent orders, unilateral orders or referral to the Attorney General's office. No modifications of this plan are permitted unless approved in writing by MassDEP

*Signature:*

*Date:*

*Print Name:*

*Phone Number:*

*Title:*

*Organization Name:*